



POMPEY IN THE COMMUNITY

Job Title: Sessional Community Coach

Responsible to: Head of Sports and Coaching

Hours p/wk: Flexible

Salary: Level 2 Coach is £9 per hour plus Holiday pay

Pompey in the Community is seeking to appoint enthusiastic, charismatic and dedicated coaches to work in our Sports and Coaching department. The key role of the Community Coach is to provide quality coaching on football sessions, to lead the development of new sessions to target new participation, develop new partnerships and raise the profile of football.

How to apply

Please send CV addressed Amanda Osman at amanda.osman@pompeyitc.org.uk quoting “Sessional Community Coach”

Please note that all roles will be subject to satisfactory references and enhanced DBS check

Job Description - Community Development Coach

Hours will be during school hours as well as after school, evenings, weekends and Bank Holidays.

Duties and Responsibilities

The post holder will be responsible and accountable for:

- Delivering coaching sessions in school settings – these may include breakfast clubs, lesson time delivery, lunchtime clubs, after school clubs as well as skills and development centres in the evenings or Saturday mornings and during school holidays.
- Adhering to PITC’s Safeguarding Children, Health & Safety, and Equal Opportunities and all other policies at all times.
- Making sure that your DBS check, Safeguarding Children, First Aid and any coaching certificates are kept up to date.
- Willing to contribute to your own Professional Development by attending organised courses and finding your own courses where appropriate.
- Ensuring that all registers are properly maintained and returned promptly.
- Any other duties as deemed appropriate by the Trustees.

General

To represent Pompey in the Community and Portsmouth Community Football Club in a

professional manner at all times, regarding to uniform, presentation, personal hygiene, attitude, conduct and professionalism. To be able to work flexible and unsociable hours where the role of the job requires including evenings, weekends and all home match days.

Person specification description

Qualifications

Essential

- FA Level 2 Coaching Football Award (Must be the NGB level 2 award)
- Current Safeguarding certificate (or willingness to update asap)
- Current First Aid certificate (or willingness to update asap)
- Current FA Coaching licence (or willingness to undergo necessary CPD)
- Full UK Driving Licence Car owner and willingness to use own vehicle for work

Desirable:

- Multi Skills Level 2
- FA Youth Module 1
- The FA UEFA B Licence
- FA Youth module 2 and 3 other level 1 and 2 sport/activity-based qualifications
- The Association for Physical Education (AfPE) qualification

Experience:

- Experience of coaching football to young people. Experience of coaching/working with youngsters
- Experience of promoting and recruiting targeted participants onto activities
- A proven ability to work under pressure to tight deadlines.
- Examples of self-motivation and the ability to work on own initiative.
- Excellent communication skills including written, telephone and interpersonal skills.
- Proven planning and organisational skills.
- Attitude to always strive to overachieve and continuously develop the programme and organisation. Excellent attention to detail. Commitment to undergo regular CPD
- Competent with the use of IT and IT based systems.

Desirable

- Experience of writing reports and coordinating a monitoring and evaluation system.
- Experience of recruiting and working with volunteers and casual coaches.

Other Duties

- To comply with the requirements of the staff handbook.
- Work with commercial and Marketing Manager to install an on-going marketing campaign to publicise project to participants and promote to local media.
- Any other duties as deemed appropriate by the Trustees

Benefits of the job

Pompey in the Community is Portsmouth Football Club's affiliated charity and as such you will be working for a high profile organisation with the city. The organisation, alongside the club, have huge ambitions to really embed themselves in the local community. As a result it's a really exciting time to join Pompey, one of football's most iconic clubs.