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| Job title | Academy Player Care Lead |
| Location | Roko Training Ground and Various locations |
| Hours of work | Full-time |
| Department | Academy |
| Reports to | Academy Manager |
| Remuneration | £24,000- £27,000 |

Role summary

This is a newly created full-time position within the Portsmouth FC Academy. The Player Care Lead will prioritise the personal support of all its young people. You will be responsible for developing a comprehensive programme covering off-field topics as diverse as mental health, to life skills to relationships, ensuring that our players are appropriately supported for life in and beyond football.

Working closely with Phase Leads and the Multi-Disciplinary staff you will be the principal support for all players emotional welfare. Additionally, you will lead on the co-ordination and arrangements for Host Families and living accommodation for all scholars and trialists.

Requirements of the role

- Co-ordinate with the multi-disciplinary team ensuring a holistic approach to player care and duty of care is embedded in our processes
- Working with key staff to ensure the Club have a mental and emotional wellbeing strategy and action plan in place
- Providing one-to-one support for signed and trialist players as required and ensure that they are aware of internal and external support
- Oversee the 'Life Skills Programme' including education of parents and Club staff
- Consult with other Academy staff members to ensure each player's individual development plans meets the needs of the Player Care Programme
- Ensure our academy players are cared for and supported to the highest levels
- To work with the Psychologist to educate parents to support their child's Mental Health
- To be the Academies representative on the Club's Equality and Diversity Working Group
- Liaise with the Academy Secretary to support a new academy player onboarding process and lead on Academy player inductions
- Act as the lead liaison for Host Families and be responsible for organising appropriate training for all host families to provide appropriate player care for Academy Players
- Liaise with the Club's Senior Safeguarding Manager and Designated Safeguarding Officer to ensure we meet all the legal requirements of players under the age of 18 living with house parents
- Regularly visit house parent accommodation and ensure any issues are dealt with effectively and in line with the accommodation policy
- Collaborate with the Academy's Head of Recruitment in arranging accommodation for trialists
- Lead the exit strategy and end of contract care for all academy players and support the successful scholars moving to professional deals
- Create and lead a 'Players Voice' forum and arrange regular meetings with this group
- Carry out appropriate risk assessments for Academy tours
- The role will be based at the training ground in Portsmouth, however there will be a



need to travel to a variety of venues in and around the city and on occasion, to away games or tournaments. Given the variety of locations, frequent access to a car is essential

- Right to work in the UK and enhanced DBS check

Essential Skills & Qualifications

The appointed coaches must have:

- Experience working with young people aged 9-18 years and understand the emotional and well-being challenges they face
- FA Safeguarding certificate
- High levels of Emotional Intelligence
- Strong verbal and written skills
- Good experience of managing projects with a variety of stakeholders
- IT Skills (PMA/ My Concern systems preferable)

Desirable qualifications:

- Demonstratable experience of working in a professional football academy or educational environment previously
- Hold or working towards qualifications in psychology
- FA Safeguarding certificate
- EFAiF certificate
- Mental Health First Aid Certification

Guidance to consider

Please consider the below before applying:

- Given the training locations, having a driving licence and frequent access to a car is essential and living within a daily commutable distance from Portsmouth is required
- Right to work in the UK and enhanced DBS check
- The hours of work for this position will include a blend of weekday, evenings, and weekend work

How to apply

The Club will not consider applications via third parties.

To apply send your CV and cover letter to Lina Small – hr@pompeyfc.co.uk no later than 1pm on the 21st June, 2022.

Initial Interviews may commence before the closing date.

If you don't hear from us within 7 days of the closing date, please consider that your application was unsuccessful.

At Portsmouth Football Club we are committed to Equality, Diversity and Inclusion and we aim to build an accurate picture of the make-up for our talent pools. Therefore, we ask that you submit the information on the below link to ensure we are always attracting a broad and diverse range of exceptional talent from all areas of society. Responses are anonymous and the data gathered will be used to inform our future initiatives but filling in this form is voluntary

<https://forms.gle/H7NmjG95fgLSaWPD7>



General information

We're committed to diversity and inclusion and want people from all walks of life to apply for our vacancies. We are a disability confident employer and will make reasonable adjustments throughout the recruitment process to help you. If you need any support with your application, please get in touch with us. We are happy to help.

Safeguarding

Portsmouth Football Club is committed to the safeguarding and welfare of all children, young people and adults at risk and this is endorsed by the club's board. We are committed to ensuring that any club related activity will be in a safe environment where children, young people and adults at risk are protected from harm or abuse whilst under our care.

The club have a safer recruitment policy which sets out our practice to ensure all staff and volunteers are suitable to work with children, young people and adults at risk. As part of our safer recruitment policy we ask every successful candidate to give their consent for us to obtain two written references and to provide us with documentary proof of qualifications.

The successful candidate will also be subject to an enhanced level DBS check along with completing a self-declaration form as part of the recruitment process.

Any offer of employment will be conditional on these requirements being satisfactory.